

CONFIDENTIAL

ROUTING AND RECORD SHEET				
SUBJECT: (Optional) SECOM Taskings				
FROM				NO. DATE
TO: (Officer designation, room number, and building)	DATE RECEIVED FORWARDED		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
1. C/Policy Branch	3/6/85		JR	Attached are SECOM Taskings for the attention of D/S.
2.				1. Tasking attached as Tab A requests that nominations to replace C/UDIS, C/PERSECSUB and C/Security Education be sent to SECOM by 15 March 1985.
3. C/PPG	3/4/85		W.	Comments:
4.				2. Tasking attached as Tab B requests SECOM members to seek the cooperation of supervisors in allowing Computer Security Subcommittee members more time for SECOM business.
5. DD/P&M	3/6	2/6	J	Comments:
6.				3. Tasking attached as Tab C requests a review of R&D contract projects for FY 1985 for approval or disapproval of line items to SECOM by 13 March 1985.
7. DD/S	7 MAR 1985	3/7	Q	Comments:
8.				
9. D/S	8 MAR 1985		K	
POLICY AND PLANS GP. OFFICE OF SECURITY				
13.				Do not close out per our phone conversation of 13 MAR. 1985.
14.				
15.				

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DIRECTOR OF CENTRAL INTELLIGENCE

Security Committee

* SECOM-D-057

26 February 1985

MEMORANDUM FOR: SECOM Members

FROM:

Chairman

SUBJECT:

Nominations for SECOM Staff Position and for
Subcommittee Chairmanships

1. As we have discussed at recent meetings, nominations are needed for several key Security Committee positions. [redacted] assigned to the staff by NSA, will retire in April. A replacement will be needed around 1 April to ensure continuity of the important work [redacted] does. He is responsible for policy development and coordination on personnel and physical security, and on security awareness. He also serves as the staff point of contact with the three SECOM subcommittees responsible for those security disciplines. An experienced, self-starter type of security officer with good writing skills is needed. The GS-14/15 or O-5/6 level is the usual grade for this job, but exceptionally qualified officers at the next lower level will be considered. Because of SECOM's chronic understaffing, officers assigned here must be willing and prepared to do their own "pick and shovel" work. The position is reimbursable and normally would be for a two-year tour.

2. The chairmen of SECOM's Personnel Security, Security Awareness and Education and Unauthorized Disclosures Investigations Subcommittees have been, or are about to be, reassigned. Nominations to replace them are needed. Individuals with a broad Community outlook and with good knowledge of subcommittee specialties are desired. SECOM members nominating persons for one or more of these chairmanships must ensure that their nominees will be given sufficient time by their superiors to perform the duties involved.

3. I have been pleased to see SECOM members willingly make extra efforts above the demands of their own jobs to ensure that Community security policy and practices are supported and enhanced. It is important to those objectives that key staff and subcommittee positions be filled on a continuing basis with persons of ability and experience. I ask members to nominate their best qualified personnel to replace [redacted] and to chair these subcommittees. Written responses by 15 March 1985 would be appreciated.

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DIRECTOR OF CENTRAL INTELLIGENCE
Security Committee

* SECOM-D-056

26 February 1985

MEMORANDUM FOR: SECOM Members

FROM:

Chairman

SUBJECT: Computer Security Subcommittee

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1. Recently I met with the Computer Security Subcommittee (CSS) at the request of the members to discuss the group's status. I advised the CSS that the Director, IC Staff has decided that the IC Staff's interface with the NTISSC shall be through the Information Handling Committee (IHC). This, I believe, does not affect the CSS's mission, based on DCID 1/11, to formulate advice for the DCI on the protection of intelligence information in automated systems.

2. The CSS members present expressed frustration at their inability to devote as much time as necessary to the subcommittee. I realize that computer security specialists are scarce, and their full-time jobs are demanding. Nevertheless, I agreed to enlist the help of SECOM members to seek the cooperation of the CSS members' supervisors in trying to allow the CSS members more time for SECOM business. Therefore, I would be most grateful if you would seek the indulgence of the supervisors of your organization's member of the CSS for this purpose. If the CSS is to survive as an entity in the security policy field, it must produce credible, practical proposals. This requires the members' time, effort and expertise.

3. Please try to help.

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DCI Security Committee Contract Projects for FY 1985

Personnel Security

State of the Art Polygraph
Exit Interviews of Cleared Persons Discharged
for Suitability Reasons
Interviews of Convicted Spies to Identify
Motivational and Character Attributes
Polygraph Evaluation Study

25X1

Slammer

Computer Security

Security Guidelines for Personal Computer Usage

Security Awareness

Development of Videotape Briefing on Unauthorized
Disclosure Problem

Physical Security

Standards for Emergency Sanitization of Magnetic
Storage Media
Support for Counterterrorism Efforts of SECOM
Armor and Protective Systems Working Group

Technical Security

25X1

Unauthorized Disclosures

Study of Effect of Leaks on Specific Intelligence
Operations
Study of How Leaks Distort the Criminal Justice
System in Graymail Cases

25X1

TOTAL

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wording
study art.*

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